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**PanSALB**  
PAN SOUTH AFRICAN LANGUAGE BOARD

**Directorate: Office of the Chief Financial Officer**

Enquiries: Mr. Zola Nkosi

Email: [zola@pansalb.org](mailto:zola@pansalb.org)

Tel No: (012) 341 9638 Fax No: (012) 341 5938

Dear Service Provider

**EXTENSION OF VALIDITY PERIOD FOR BID NO PAN2020/21/02SCM –  
APPOINTMENT OF SERVICE PROVIDER TO PROVIDE OFFICE FURNITURE TO  
PANSALB**

Your bid in respect of the above tender refers.

1. A possible exists that the tender of which particulars appear above, may not be adjudicated before the expire of the current validity period **(20 May 2022)**, and PanSALB shall be glad to learn whether you are willing to hold your tender **valid IN ALL RESPECTS** for a further period indicated.
2. Should you not be willing to hold or extend your tender valid for a further period, it will of course lapse on expiry of the current validity period and will therefore be disqualified from further adjudication if by time this process start, your tender has expired.
3. To facilitate the extension period, the reply form hereunder **MUST** be completed and return within seven (7) working days from the date of this letter.
4. Should you not respond to this extension within the seven (7) days, your tender will be considered for evaluation. Please email your responses, by 10am on Monday, 31<sup>st</sup> May 2022 to [zola@pansalb.org](mailto:zola@pansalb.org)

Yours Faithfully,

DANIEL VUMA  
SENIOR MANAGER: SCM

DATE: *20 May 2022*

**EXTENSION OF VALIDITY PERIOD FOR BID NO PAN2020/21/02SCM – APPOINTMENT OF SERVICE PROVIDER TO PROVIDE OFFICE FURNITURE TO PANSALB**

**OPTIONS (PLEASE CIRCLE THE PREFERRED OPTION)**

Current Validity date	20 May 2022
Extended Validity Date requested	20 July 2022

1. I/We hereby accept the extension of the tender validity period at the terms and conditions applicable to the original invitation to tender.
2. I/We hereby do not accept the extension of the tender validity period at the terms and conditions applicable to the original invitation to tender.

Name of Company: \_\_\_\_\_

Name and Surname of Signatory: \_\_\_\_\_

Capacity of signatory: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_