



PanSALB
PAN SOUTH AFRICAN LANGUAGE BOARD

CALL FOR PROPOSALS

1. BACKGROUND

The Pan South African Language Board (PanSALB) is a statutory body established in terms of the Pan South African Language Board Act No. 59 of 1995 and the Constitution of the Republic of SA, 1996. It was established for among other reasons to create conditions for the development and for the promotion of the equal use and enjoyment of all the official South African languages.

2. SCOPE OF WORK

Suitably qualified and experienced individuals, agencies and organisations in the printing and editing industries are hereby invited to tender and propose for the following services/products:

2.1 Printing of PanSALB Annual Performance Plan for 2023/24 and

Specifications

Size : A4
Colour : Full colour
Pages : 180 pages (estimate only, once typesetting is done price will be reviewed)
Language : English
Paper : Inside: 115 Hi-Q matt
Cover : 180 HI-Q matt laminate one side
Binding : Thread sewing+Pur Bind
Quantity : 150 copies including cover + discs

2.2 Printing of PanSALB Strategic Plan for 2023/28

Size : A4
Colour : Full colour
Pages : 180 pages (estimate only, once typesetting is done price will be reviewed)
Language : English
Paper : Inside: 115 Hi-Q matt
Cover : 180 HI-Q matt laminate one side
Binding : Thread sewing+Pur Bind
Quantity : 150 copies including cover + 2 discs

All interested parties are requested to submit the following with their proposals: A brief summary of your company profile; Proof of previous work of service to be provided and timeframes; Descriptive mock-ups of work to be done; Industry accreditations, Qualifications and experience of the staff that would be assigned to handle the assignment or function; Proposed pricing structure and References.

Please note the following: Only short-listed companies will be contacted. Submission for the quotes closes on **Friday, 25 November 2022 at 12:00**; PanSALB's BEE policy will be taken into consideration when evaluating the bids.

Quotations should be directed to Ms Lulama Limbane

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