



Directorate: Eastern Cape Provincial Office
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STATIONARY, CLEANING MATERIAL, REFRESHMENTS, CROCKERY AND CUTLERY REQUEST LIST

STATIONARY			
1.	12 Pantel-Superb BK 77 Black Pens	8 boxes	
2.	36 Pencils	4 boxes	
3.	Highlighters – 6 pack	12	
4.	Prime Line Pop-up Page Marker 60flags	3	
5.	Staples	12	
6.	Eraser	12	LEKGOTLA LA DIPOLELO YA MOKA TSA AFRIKA BORWA Setshaba se tee ya dipolelo tse dintsi
7.	Pritt	12	LEKGOTLA LA DIPUO TSHOHLE TSA AFRIKA BORWA Setshaba se le seng sa dipuo tse ngata
8.	Prestik	12	LEKGOTLA LA DIPUO TSHOHLE TSA AFRIKA BORWA Setshaba se le sengwe se dipuo tse dintsi
9.	Suspension Files	3 packs	LIBHODI LETILWIMI TONKHE ZASENINGIZIMU AFRIKA
10.	Counter Books A4 192 pages	12	Sive sinye, lwimi letinyenti
11.	Examination pads	12	BODONYANGAREDZI YA INDZIMI TA AFRIKA-DZONGA Lushaka luthini, n'zambo nanzhi
12.	Packaging tape	5	LUVU YO ANGERHELA YA INDZIMI TA AFRIKA-DZONGA Fikaka rin'we indzimi tinyingi
13.	8 ways adaptor	4	PAN-SUID-AFRIKKANSE TAALRAAD Een nasle, bale tale PAN SOUTH AFRICAN LANGUAGE BOARD ne nation, many language
CLEANING MATERIAL			
14.	Dish cloth swabs small	5	IBHODI YAMALIMI WONKE YESEWULA AFRIKA
15.	Sunlight dishwashing liquid 750ml	15	Setshaba sinye, zinalini amanengi
16.	Domestos Disinfect 750ml	15	IBHODI YEELWIMI ZONKE ZASEMZANTSI AFRIKA Iswe esinye, lwimi ezininzi
17.	Handy Andy 750ml	15	IBHODI YEZILIMI ZONKE ZASENINGIZIMU AFRIKA Iswe sinye lwimi eziningi
18.	Window lean cleaner	15	
19.	Furniture polish	15	

20.	Heavy duty black plastic bags 30s	5
21.	Handwash 500ml	15
22.	24 2ply Twinsaver Toilet papers	15
	Aroma Airfreshners 750ml	10
REFRESHMENTS		
23.	Jacobs coffee	10
24.	Rooibos tea	4 packs of 80
24.	Cremora milk - sachets	3
25.	5kg Brown Sugar sachets	1 box
26.	5kg White Sugar sachets	1 box
27.	Five roses	pack of 100
28.	Serviettes pack of 10	4
29.	Endearmints sweets 20s	5
CROCKERY & CUTLERY		
30.	Glass Jug with lid	1
31.	Teaspoons	12 each