



SCOPE OF WORK

The event will be held on 29th February 2024, at a venue in Durban KwaZulu Natal. The bidder is required to complete the setup of all equipment the day before the event (28 February 2024 and do a sound check on the day of the event).

The specifications and requirements of the Audio-Visual Services are as follows:

1. PRODUCTION AND SCRIPTWRITING

- Scriptwriting for Awards Production (must be available immediately until the 1 of March 2024)
- 1x Director
- 1x Producer

2. VISUALS PRODUCTION

Supply LED screens to the size of the stage (10m length by 3m height)

- Supply stage confidence monitors
- Supply of **Presidential Autocue**
- Visual mixers (Television Studio Pro 4K)
- 8x 4k cameras or higher
- 1x 4k Jib camera
- 2x 4k Roving Cameras
- Laptops for Production
- 360 Photo Video Booth
- Recording on 4K or high to meet **SABC and eTV Standard**

3. STAGE

- Supply the stage and setup (10m by 5m universal access ramp)
- Supply of Podium

4. LIGHTING

There should be an adequate lighting rig for an even Stage wash together with effective lighting to create a mood for each song.

- Stage and Room Lighting

5. SOUND SYSTEM

Supply a clean and Undistorted sound system that can accommodate 800 people indoors.

- 8x Active Line Arrays
- 6x Active Sub
- 4x Stage Monitors
- 16x Channel Digital Mixing Console with at least 4 separate sends for Monitoring and 2 FX sends. The console Should Come with onboard Processing such as compression and effects. **No Analog Mixers Will Be Accepted**
- 2x podium microphones
- 4x Wireless hand-held microphones
- 4x Lapel microphones
- 2x In-Ear Monitor
- 1x Adjustable Round base or Boom Mic Stand
- 4x Pioneer CDJ-2000 / Nexus CDJ-2000NXS / Similar Model CDJs, linked via Ethernet hub
- THE CDJs should have functional Wave/Mp3 USB ports.

GUITAR (Stage Left)

- 1x Fender Twin Reverb (NO CHAMPION!)
- 1x Adjustable Guitar Stand
- 1x Plug Point with 2-Pin Plug at Guitar Position
- 1x 12" Stage Monitor or In Ear Monitor (Mix 2)

KEYBOARDS (Stage Right)

- 1x Roland RD 2000 Stage Piano (Bottom Tier) with Sustain Pedal
- 1x Yamaha Motif XF6 (Top Tier) with Sustain Pedal
- 1x Double Tier Heavy Duty Keyboard Stand
- 2x Stereo DIs For Keys
- 2x Stereo DI (Tracks)

- 1x Laptop Table
- 1x 12" Stage Monitor or In Ear Monitor (Mix 3)
- 3x Plug Points at Keyboard Position
- 1x Shure SM58 For Band Talkback

6. CREW/OPERATORS

The crew must include all necessary personnel to provide the services as required, i.e. videographer or cameramen, Sound Engineers, Light Engineers, Stage-builders or riggers, Assistant operators, Director, Backstage team, and production team.